

# Ministry of Water Resources Ganga Rejuvenation and River Development

Central Ground Water Board, West Central Region  
Swaminarayan College Building, Gita Mandir Road  
Shah Alam Tolnaka, Ahmedabad

Applications are invited for recruitment of 33 temporary but likely to continue Group 'C' 33 posts of **Staff Car Driver (Ordinary Grade)** (UR-17, SC-04, ST-02 & OBC-10 (Ex-Serviceman -03)) by the Office of Regional Director, Central Ground Water Board, West Central Region, Swaminarayan college building, Gita Mandir Road, Shah Alam Tolnaka, Ahmedabad-380022. The eligibility and other details are mentioned below.

Sl. No.	Details of Post	Description of Post
1.	Name of Post	Staff Car Driver (Ordinary Grade)
2.	Number of Vacancies	33 (UR-17, SC-04, ST-02 & OBC-10 (EX-Serviceman -03))
3.	Pay Band/ Scale of Pay	Level -2 in the pay matrix (as per 7th Central Pay Commission)
4.	Classification	General Central Service (Non-Gazetted), Group C, Ministerial
5.	Period of Probation, if any	Two years
6.	Essential Qualifications	(i) Matriculation from a recognized Board or equivalent. (ii) Possess driving license for Heavy Vehicles. (iii) Three years experience of driving heavy vehicle. (iv) Knowledge of motor mechanism and (v) Ability to read and write Hindi or English language and numbers.
7.	Age Limit	18 to 27 years (Relaxation admissible for 5 years for SC/ST candidates and 3 years for OBC candidates). (Relaxation for the Government servant's upto the age of 40 years in case of General Candidates and upto 45 years in case of candidate belonging to Scheduled Caste or Scheduled Tribe in accordance with instructions or orders issued by the Central Government from time to time) <b>Note:</b> The crucial date for determining the age limit shall be the closing date for receipt of application from candidates in India (and not for those in Assam, Meghalaya, Manipur, Nagaland, Arunachal Pradesh, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti division and Pangi Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep.) <b>Note 2:</b> The crucial date for determining the age limit in case of candidates from Employment Exchange shall be the last date which the Employment Exchange is asks to submit the names.
8.	Place of Posting	Anywhere in India
9.	Description of Duties	Driving Heavy and Light Vehicles.
10.	Last Date for Receipt of Applications	Within 30 days after publication of advertisement.

Interested candidates who fulfill the above recruitments and are willing to serve anywhere in India may apply (through proper channel, if already in government service) to the Regional Director at the address furnishing their bio-data indicating Name, Father's Name, Permanent and Present Address, Telephone No. / Email-ID (if any) and caste certificate alongwith attested copies of all certificates/ testimonials so as to reach this office by **within 30 days** after publication of advertisement. The envelope containing the application should be marked as "**Application for the post of Staff Car Driver (Ordinary Grade)**".

Applications which are incomplete/illegible/unsigned/ not supported with required documents, received after the due date or otherwise deficient in any manner will be out rightly rejected. Mere fulfilling the minimum prescribed qualifications and experience will not bestow any right with a candidate for being called for the interview/trade test (A screening committee will scrutinize all the applications received for the posts and only shortlisted candidates will be called for interview/ trade test. The decision of the screening committee will be final and no correspondence on the decision of the committee will be entertained). The exact date and time for trade test will be communicated to the shortlisted candidates separately. No TA/DA for the recruitment test will be paid. For SC/ST candidates called for interview shall be paid second class Railway/ Bus fair for the shortest route and as per the admissible rule. The department will not be responsible for the postal delay in receipt of application. Candidates already employed in Central/ State/ Public Sector Undertaking should submit their applications through proper channel with obtaining no objection certificate from the employer. The Regional Director reserves the right to cancel the vacancy without assigning any reason.

Regional Director

## APPLICATION FOR THE POST OF STAFF CAR DRIVER (ORDINARY GRADE)

- Name in Full (in BLOCK LETTERS): \_\_\_\_\_
- Father's Name: \_\_\_\_\_
- Date of Birth: \_\_\_\_\_
- Sex: \_\_\_\_\_
- Nationality: \_\_\_\_\_
- Category (General/OBC/SC/ST): \_\_\_\_\_

Affix recent  
passport size  
self attested  
photograph



7. Permanent Address: \_\_\_\_\_  
 8. Correspondence Address: \_\_\_\_\_  
 9. Education Qualification: \_\_\_\_\_  
 10. Details of Driving License: \_\_\_\_\_

License number and date of issue	Name and address of issuing authority	Type of license	Valid upto

11. Details of Experience

S. No.	Name and Address of Organization	Period		
		From	To	No. of Year

12. Knowledge in Hindi/ English (Yes /No) \_\_\_\_\_  
 13. Employment Exchange Regd. No. and Date and place of Registration \_\_\_\_\_  
 14. Whether ready to serve anywhere in India (YES/NO) \_\_\_\_\_  
 15. List of enclosures (attested copies of all certificates should be enclosed) \_\_\_\_\_  
 a. Educational Qualification \_\_\_\_\_  
 b. Experience Certificate \_\_\_\_\_  
 c. Proof of Date of Birth \_\_\_\_\_  
 d. Caste/Caste Validity Certificate (if applicable) \_\_\_\_\_  
 e. Employment Registration Card (if applicable) \_\_\_\_\_  
 f. Any other details \_\_\_\_\_

**DECLARATION**

I hereby declare that all the statement made in the application is true, complete and correct to the best of my knowledge and belief. In the event of any information being found to be false or incorrect or ineligibility being detected at any stage, my candidature/ appointment may be cancelled/ terminated without issuing any notice.

**Date:** \_\_\_\_\_  
**Place:** \_\_\_\_\_ **(Signature of Applicant)**